



Curricular Practical Training (CPT) Cooperative Agreement

International students are allowed to be employed in the United States under the Curricular Practical Training (CPT) as long as the employment is an integral part of the student's curriculum. This is an agreement among the employer, Washington University of Science and Technology, and the student to facilitate the authorization of CPT for the requested term as such:

1. The employer is responsible to provide appropriate work & training opportunities during the internship period.
2. The employer is responsible to provide regular feedback/evaluation of student's progress at work to the Washington University of Science and Technology.
3. The student is responsible to adhere to employer's Policies & Procedures while employed.
4. The student will play active part in the learning objectives of the CPT.
5. The faculty advisor assigned to review the CPT is responsible to provide guidance as necessary.
6. The job opportunity is within the SEVIS regulated commutable distance from the school or is a remote position.
7. The university will maintain valid CPT documentation as part of the student's record.
8. The university will work with the student and the employer during the CPT period to ensure satisfactory results.

| Personal Information | |
|----------------------|-----------------|
| Populi ID: | SEVIS ID: |
| Full Name: | |
| Street Address: | Apartment #: |
| City | State Zip Code: |
| Email: | Phone: |
| Degree Program: | |



| Proposed CPT Information | | |
|---|---------------------------------|------------------------|
| Company Name: | | |
| Supervisor Name and Job Title: | | |
| Supervisor's Email: | | |
| Physical Work Address: | | |
| City: | State: | Zip Code: |
| Telephone: | Fax: | |
| Client Name and Location (if any): | | |
| Internship/Employment Job Title: | | |
| Is this position fully remote? Yes No | | |
| Duties and Responsibilities (On your job offer letter): | | |
| Employment Start Date | Employment End Date (Optional*) | Full Time or Part Time |
| <input type="text"/> | <input type="text"/> | |

* If the end date is left blank, the CPT committee will approve the employment for the maximum time eligible, up to 3 quarters.

As the employer, I certify that all the above information pertaining to the student's employment is correct.

Employer's Signature:

Date



Curricular Relevance

List the courses required for your major area of study that are directly related to this CPT employment:

Explain how this CPT employment will reinforce the learning objectives of the courses listed above:

Eligibility Requirements

Eligibility Requirements:

- Have an active F-1 status
- Have completed 1 academic year in the same degree-awarding program (not an ESL school) while physically in the United States. This is equivalent to 3 quarters at WUST in the same program (or 2 semesters at a semester-based university).
- Be enrolled for a full course of study while engaging in CPT (unless on WUST-approved annual vacation).
- Have a CGPA of at least 2.0 (undergraduates) or 3.0 (graduates)
- Be in good academic standing (receiving an F grade will lead to immediate CPT revocation, and students who receive an F grade are not eligible for CPT their next quarter).
- Adhere to the ongoing rules and obligations of your F-1 visa
- Must attend ALL of your on-campus classes every quarter.
- Clear any outstanding balance (or be in compliance with your payment plan, if you have one).
- Have not already applied for OPT (for after graduation of your current program).

Requirements to Maintain CPT:

- Must maintain a CGPA of at least 2.0 (undergraduates) or 3.0 (graduates).
- Must pass the CPT course(s) you are registered for.
- Must attend ALL of your on-campus classes every quarter.
- Must stay in good standing, which includes your F-1 status, academic standing, student conduct, and financial standing with WUST.

By signing this form, I understand that if my work authorization is voided and if I continue to work, my SEVIS record will be terminated, and I will be out of status. Additionally, I verify that I have read the CPT requirements and instructions for authorization and understand the rules pertinent to Curricular Practical Training (CPT) and that all the above information is accurate.

By signing this form, I understand that WUST holds the right to rescind my CPT approval for failure to maintain eligibility requirements.

Student Signature:

Date

FOR OFFICIAL USE ONLY

Student Services Signature:

Date

DSO Signature:

Date